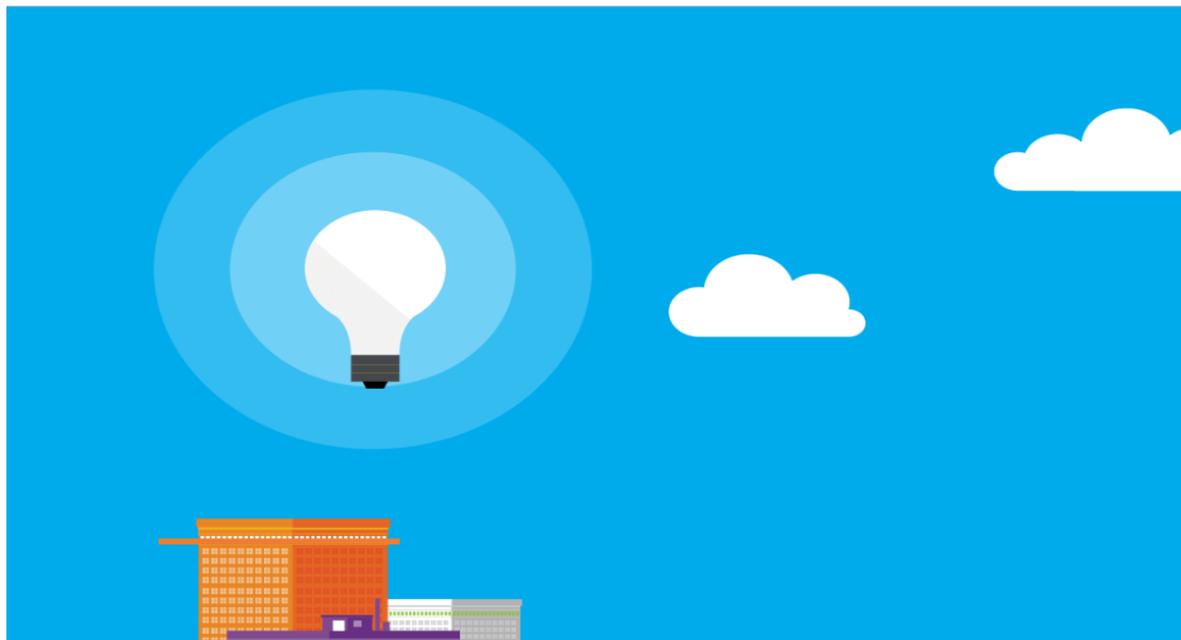


Objective: Login to the UN Partner Portal once your organization has invited you as a user.

Steps	Description	Action	Notes
1	Sign In	Once your organization’s administrator invites you to access the portal you will receive an e-mail notification that you have been invited to the UN Partner Portal by your organization. Please click on the link in the e-mail that will direct you to the UN Partner Portal login page.	
2	Sign In	You have been redirected to the login screen for the UN Partner Portal (1) Please click on “Sign up now” (3)	You only need to complete this step the first time you are signing up onto the portal. Following this process you can enter your user name and password to access the UN Partner Portal.

https://login.microsoftonline.com/unicefpartners.onmicrosoft.com/oauth2/v2.0/authorize?client_id=82815e41-6c60-40b9-b110-f743bb7bb8e2&redirect_uri=https://www.unpartnerportal.org/api/so... ☆ ○ 1

STEP 2



Sign in with your social account

OR

Sign in with your existing account

Email Address

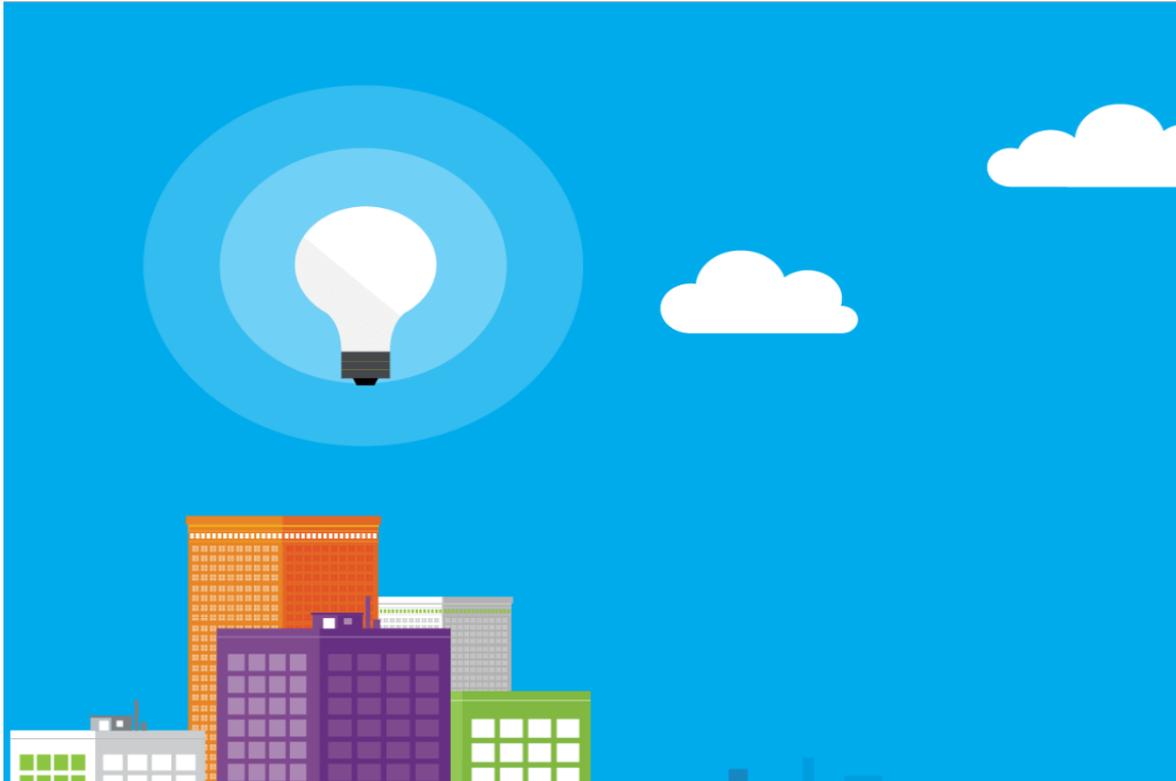
Password [Forgot your password?](#)

Don't have an account? 2

Steps	Description	Action	Notes
3	Sign In	Please enter your email address. (1) Click on "Send verification code".	You will receive an email with a verification Code to the email account you have provided.

https://login.microsoftonline.com/unicefpartners.onmicrosoft.com/B2C_1A_UNICEF_PARTNERS_signup_signin/api/CombinedSignInAndSignup/unified?local=signup&csrf_token=K1ZJcFJCMnlxelnTS... ☆

STEP 3



Verification is necessary. Please click Send button.

Email Address

1

Send verification code 2

New Password

Confirm New Password

Display Name

Given Name

Surname

Create **Cancel**

Steps	Description	Action	Notes
4	Sign In	Go to your email account and open the email titled "Microsoft on behalf of UNICEF". (1) But keep the internet page for the login open. You have been allocated a code. (2)	UNICEF holds the main account for the authentication process. This is why you are receiving an email on behalf of UNICEF. You will receive an email with a unique verification Code to the email account you have provided.

STEP 4

UNICEF account email verification code Boîte de réception x

Microsoft on behalf of UNICEF <msonlineservicesteam@microsoftonline.com> 1

À moi ▾

anglais ▾ > français ▾ [Traduire le message](#)

Verify your email address

Thanks for verifying your account!

Your code is: 701449 2

Sincerely,
UNICEF

Steps	Description	Action	Notes
5	Sign In	Go back to the login page on the internet, and type in the verification code into the field "verification code". (1) Click on the "Verify Code" Button. (2)	In the case you have not been allocated a code, or not received the email, please click on the button "Send new code". (3)

STEP 5

Verification code has been sent to your inbox. Please copy it to the input box below.

Email Address

Verification code

 ①

② ③

Steps	Description	Action	Notes
6	Sign In	<p>Your email has now been verified. (1)</p> <p>Continue the process creating a password and filling in your new password and identifying information (2)</p> <p>Click on the "CREATE" button to enter the UN Partner Portal</p>	

STEP 6

https://login.microsoftonline.com/unicefpartners.onmicrosoft.com/B2C_1A_UNICEF_PARTNERS_signup_signin/api/CombinedSignInAndSignup/unified?local=signup&csrf_token=Qi94am1IU0N2U2pP... ☆

E-mail address verified. You can now continue. ¹

Email Address

[Change e-mail](#)

New Password ²

Confirm New Password

Display Name

Given Name

Surname

[Create](#) [Cancel](#)

