



Partnership Framework Agreement Cover Sheet

Version: Choose an item.

<p>Operation: Click or tap here to enter text.</p>	<p>Partner Reference Number (optional): Click or tap here to enter text.</p>
<p>Partnership Framework Agreement Number: Click or tap here to enter text.</p>	<p>Cloud ERP Partner Number: Click or tap here to enter text.</p>

Summary

UNHCR and the Partner wish to enter into a partnership to provide protection, solutions and assistance to forcibly displaced and stateless persons. This Partnership Framework Agreement Cover Sheet sets out the terms and conditions on which the parties agree to collaborate, and forms part of the Agreement as defined further below.

Parties

UNHCR	The Partner
The Office of the United Nations High Commissioner for Refugees	Click or tap here to enter text. UN Partner Portal Reference Number: Click or tap here to enter text.
Government	
(for tripartite agreements only)	
[Insert Government's name] (referred to hereinafter and in the Partnership Terms as "the Government")	
Signatories	
Signed by and on behalf of UNHCR:	Signed by and on behalf of the Partner:
Name: Click or tap here to enter text.	Name: Click or tap here to enter text.
Position: Click or tap here to enter text.	Position: Click or tap here to enter text.
Email: Click or tap here to enter text.	Email: Click or tap here to enter text.
Date: Click or tap to enter a date.	Date: Click or tap to enter a date.
Signed by and on behalf of the Government:	
Name: Click or tap here to enter text.	

Position: Click or tap here to enter text.

Email: Click or tap here to enter text.

Date: Click or tap to enter a date.

Content of the Agreement

The Agreement is made up of:

- this Partnership Framework Agreement Cover Sheet,
- the [Partnership Terms](#) [English v2.0 December 2023], available at: <https://supportcso.unpartnerportal.org/hc/en-us/articles/19228837784215-Partnership-Framework-Agreement-PFA->
- the Data Protection Agreement, where applicable,
- any Project Workplans,
- any Amendments, and
- where applicable, the Global Partnership Agreement entered into by [insert INGO entity] and UNHCR on Click or tap to enter a date..

The above represents the entire agreement between the parties. Any prior discussions or other agreements relating to its subject matter are superseded by the Agreement.

Order of precedence. If there is any conflict between the terms of the Agreement, the following order will apply from highest to lowest precedence:

Amendment (if applicable) → Project Workplan → Data Protection Agreement → Partnership Framework Agreement Cover Sheet → Partnership Terms.

Key Elements

Scope

Outcome Area Choose an item.	
UNHCR outcome statement	Location(s)
Click or tap here to enter text.	<p>Country-wide: Choose an item.</p> <p>In select province(s) / region(s) etc.: Click or tap here to enter text.</p> <p>In city(ies) / town(s): Click or tap here to enter text.</p> <p>In Populated Place(s): Click or tap here to enter text.</p>

Duration

Start Date:	End Date:
Click or tap to enter a date.	Click or tap to enter a date.

Financial management

Bank account type	Choose an item.
Indirect Costs Percentage of total expenditure	Not applicable

Misconduct disclosure procedures

Click or tap here to enter text.

FOR INFO ONLY

Special provisions

The below special provisions (if any) modify or override specified Articles in the Agreement. Special provisions other than those included here must be approved by the Legal Affairs Service (LAS) for general use, or for use in this specific Cover Sheet.

(For tripartite agreements only)

The following Article(s) in the Partnership Terms are revised and supplemented as follows:

Article 2 (Working Together):

Engagement with Government. UNHCR will (periodically or on request) consult with the Government on matters pertaining to its operations and the operations of its Partners including this Partnership and any Project Workplans that will be entered into between UNHCR and the Partner under this Agreement.

Article 3 (General obligations):

Obligations of the Government. The Government agrees:

- to take reasonable steps to ensure that UNHCR and Partner Personnel receive all support and facilities necessary for the speedy and efficient execution of any Project implemented by UNHCR and the Partner pursuant to this Agreement,
- not to engage in any conduct that could potentially or actually work against the achievement of the objectives of this partnership, and
- to facilitate the process described under Article 14 under the heading “UNHCR’s ownership of Intellectual Property”.

Article 4 (Financial Plan):

Indicative Budget. At the Government’s request, it may review Choose an item. Project Workplans and provide its feedback, but will refrain from impeding project implementation.

Article 23 (Partner Personnel):

Conflicts of interest. The Government undertakes:

- that neither it nor its personnel have been or will be offered any direct or indirect benefit arising from the Agreement,
- to inform its personnel that they must refrain from conduct which may be perceived as a conflict of interest, may adversely reflect on UNHCR and/or the United Nations or is incompatible with the aims and objectives of the United Nations or mandate of UNHCR, and
- to bring any potential conflicts of interest to the attention of UNHCR immediately.

Article 25 (Termination):

UNHCR will engage in prior dialogue with the Government before initiating termination for the reasons described as “Additional grounds”.