

Negotiation of Results Plan for Partners

Outline



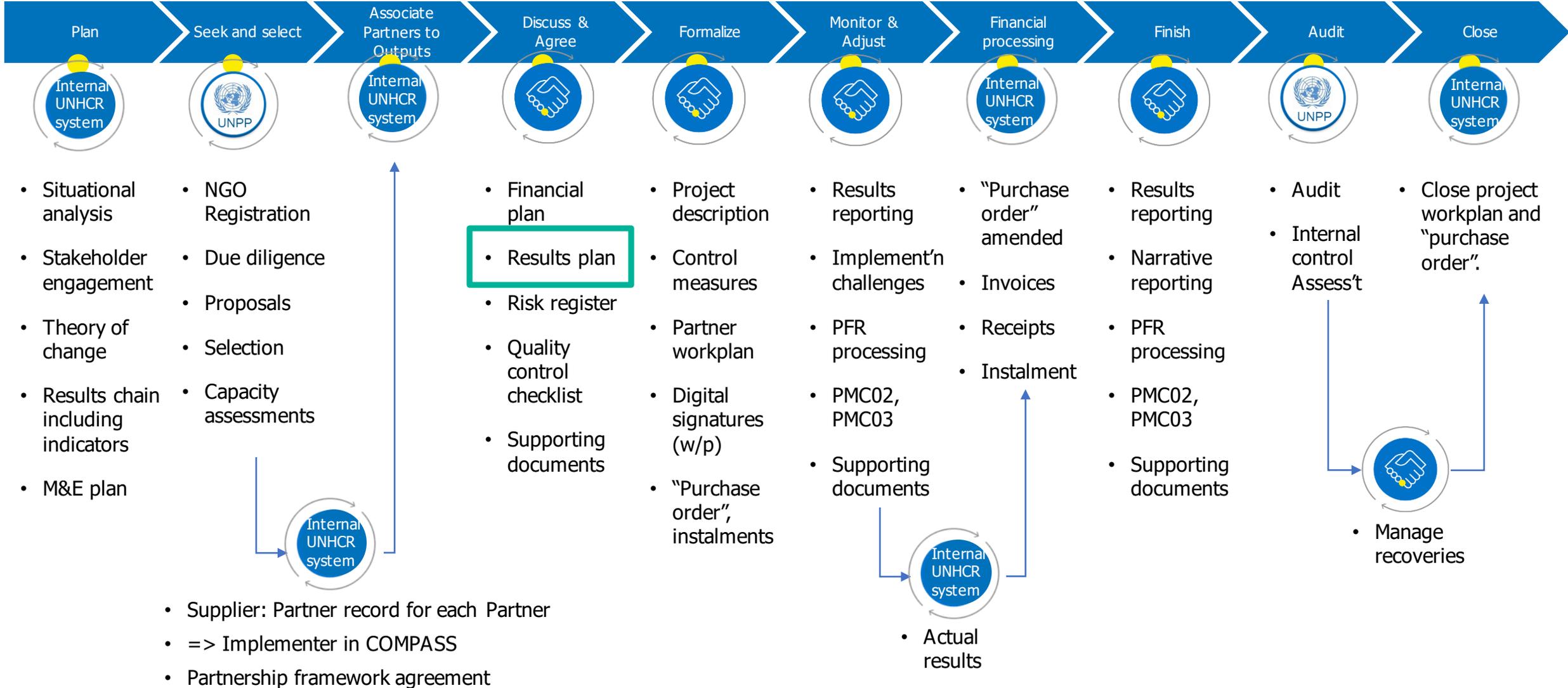
- What is a Results Plan?
- Steps for Negotiation of Results Plan
- High Level Process Overview
- Process Overview - Technical Steps
- Results Plan Template



What is a Results Plan?

- The **results plan** is one component of negotiating project workplans for the delivery of expected results.
- Partner submits the results plan indicating the targets for indicators of results statements, and adding other indicators, if necessary.
- Negotiating the results plan is carried out through PROMS – Aconex (workflows).

Results Plan within the Overall Partnership Management Process



Steps for Negotiation of Results Plan

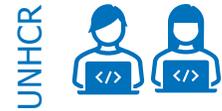


- 1. UNHCR** shares the results plan with the partner via PROMS through the Workflow (negotiation of indicators template), which defines the project's indicators and data disaggregation according to age, gender and disability.
- 2. Partner** receives an email notification of the workflow transmittal, and downloads results plan.
- 3. Partner** completes the plan in the following columns: "Partner Proposed Numerator", "Partner Proposed Denominator", then adds "Partner Comments" and "Data Source", as relevant, and might wish to add other indicators under the "Additional Indicators" tab in the plan file.
- 4. Partner** uploads the proposed results plan and sends it back to UNHCR via the workflow.
- 5. UNHCR** receives an email notification, reviews, completes "UNHCR Proposed Numerator", and "UNHCR Proposed Denominator", and adds "UNHCR Comments" as relevant.
- 6. The results plan is completed.**

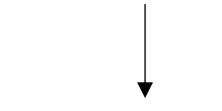
High-Level Process Overview



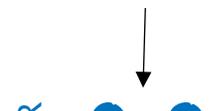
START



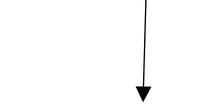
Shares the results plan with partner.



Fills the results plan with figures representing the targets of output statements, adds comments and shares back.



Reviews, adds figures and comments, then agreed indicative targets are populated.

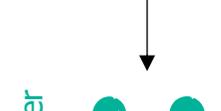


✓ **UNHCR** proceeds with the next steps for the finalization of the agreement **OR**

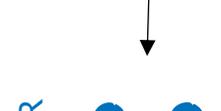
CONTINUATION



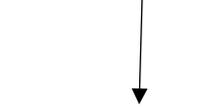
Shares the results plan back with the partner.



Reviews figures and comments and changes and/or adds comments and shares back.



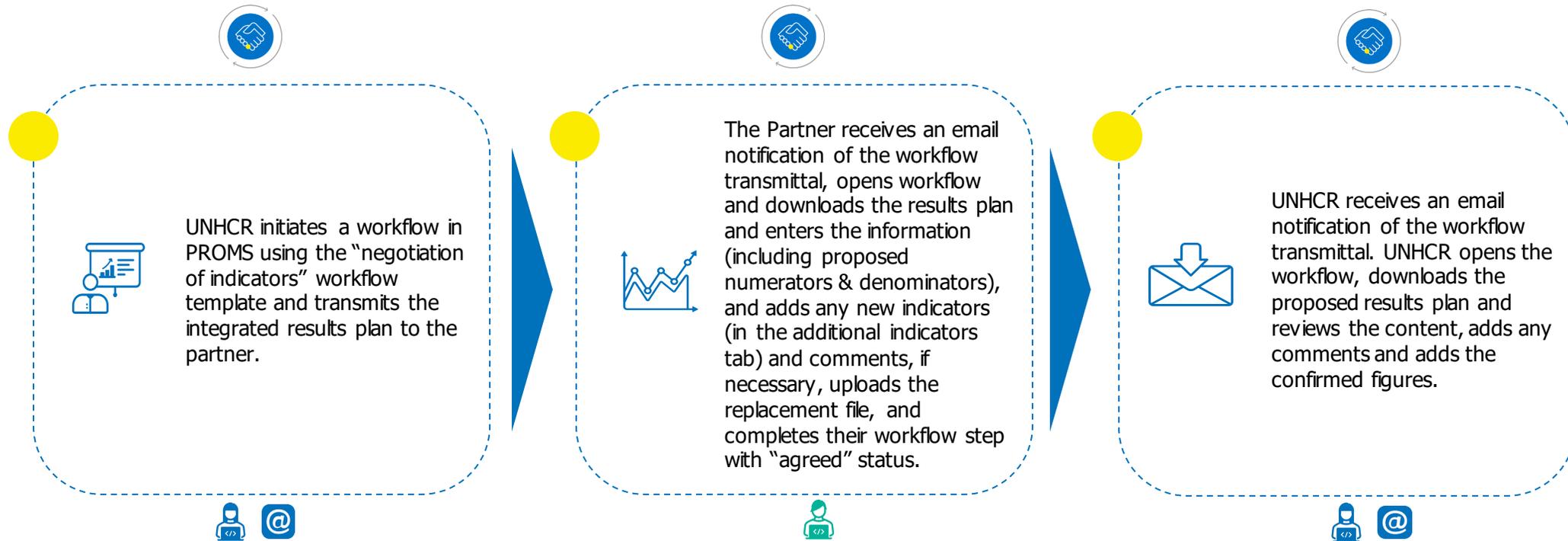
Reviews figures and comments and amends as needed to populate the agreed indicative targets.



✓ **UNHCR** proceeds with the next steps for the finalization of the agreement

IF NEEDED (IN CASE OF DIFFERENT VALUES)

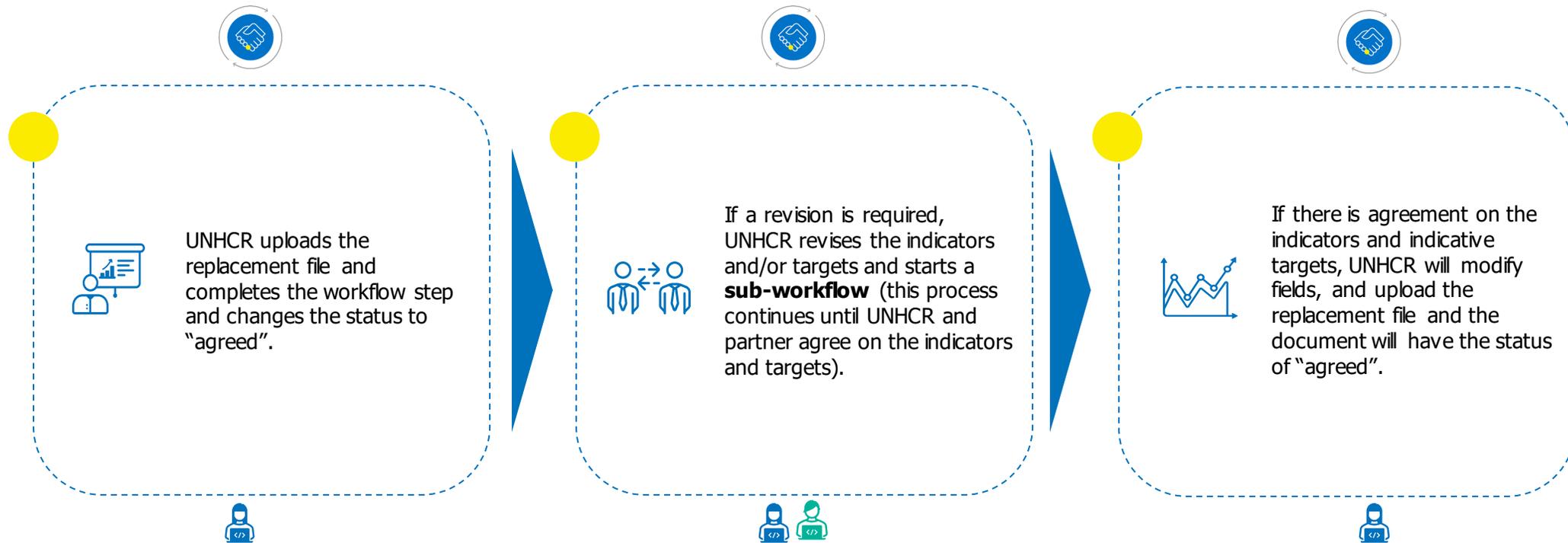
Process Overview - Technical Steps



BUSINESS IMPACT

- Document management functionality to enable version control and clear audit trails
- Workflow functionality to facilitate partner collaboration and electronic Output Indicator approval process

Process Overview - Technical Steps



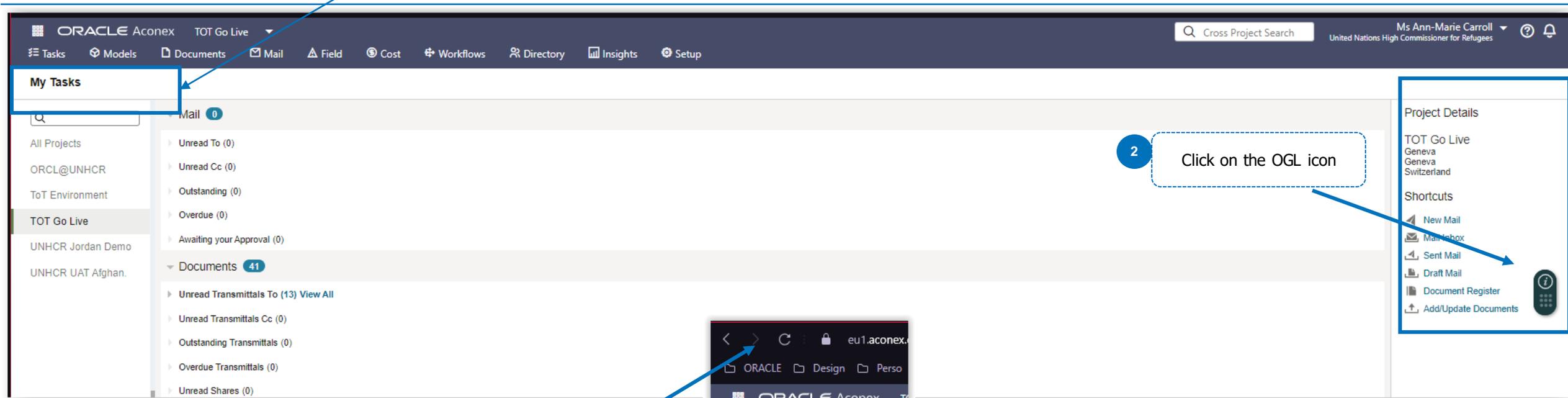
BUSINESS IMPACT

- Document management functionality to enable version control and clear audit trails
- Workflow functionality to facilitate partner collaboration and electronic Output indicator approval process

How to access Oracle Guided Learning

1

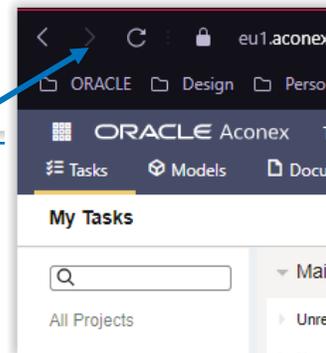
Select Task "My Tasks" to view the OGL icon



2

Click on the OGL icon

Note: If the OGL icon does not appear refresh your screen.



How to launch OGL guide and view the PDF and video



1 Access OGL from the 'My Tasks' pages then Click on the **three dots**.

2

- Select "**Launch Guide**" to view the interactive guide for the relevant process.
- Select "**Job Aid**" to view the PDF
- Select "**Video**" to view the video version of the PDF

3 The PDF guide will appear as below

4 Click on the arrow to expand the guide

5 You also have the option to print or email the guide.

UNHCR initiates negotiation of financial plan Last Updated: 09/18/2023 04:01 PM

Print Invisible Steps PRINT EMAIL

STEP 1

(1) UNHCR Initiates Negotiation of Financial Plan

The process of negotiating the budget with partners is now undertaken online. The Financial plan is automatically generated from COMPASS and available in the project document registry. The Partner will propose a breakdown of expenditure per output using the 15 account codes. The process is completed using a workflow until agreement is reached. Agreement will trigger the creation of the PO and release of the first instalment.

For more information, please see the Programme Handbook, GET - Section 2, Establishment of Projects, Financial Plans.

Results Plan Template



PPA Number	33022Y23M119587			
Partner Name	Human Resources Development Agency			
Budget Year	2023			
Partner ERP Site	P-AFKANDAHAR01			
Operation	AFG			

Negotiation of Indicators

Output Statement	Output Indicator Code	Output Indicator Name	Pop Type	Show as	Reference Values
Assistance to Persons with Disabilities	G_P_197	% of known PoC with disabilities with specific needs receiving support	Host Commun	Percent	Enter_Percent
	G_P_197	% of known PoC with disabilities with specific needs receiving support	Returnees	Percent	Enter_Percent
	G_P_198	% of known older PoCs with specific needs receiving support	Host Commun	Percent	Enter_Percent
	G_P_198	% of known older PoCs with specific needs receiving support	Returnees	Percent	Enter_Percent
	G_P_202	# of PoC receiving CBI	Host Commun	Number	Enter_Number
	G_P_202	# of PoC receiving CBI	Returnees	Number	Enter_Number
	U_D_05739	# of POCs with specific needs who are referred to PSN programme	Host Commun	Number	Enter_Number
	U_D_05739	# of POCs with specific needs who are referred to PSN programme	Returnees	Number	Enter_Number
Situation of persons of concern	U_D_07752	# of individuals reached through CBPM	Host Commun	Number	Enter_Number
	U_D_07752	# of individuals reached through CBPM	IDPs	Number	Enter_Number
	U_D_07752	# of individuals reached through CBPM	Refugees and A	Number	Enter_Number
	U_D_07752	# of individuals reached through CBPM	Returnees	Number	Enter_Number
Situation of persons of concern	U_D_07752	# of individuals reached through CBPM	Host Commun	Number	Enter_Number
	U_D_07752	# of individuals reached through CBPM	IDPs	Number	Enter_Number
	U_D_07752	# of individuals reached through CBPM	Refugees and A	Number	Enter_Number
	U_D_07752	# of individuals reached through CBPM	Returnees	Number	Enter_Number

These sections are automatically populated from UNHCR system (COMPASS).

Results Plan Template



Partner fills in these sections.

						Legend		
						Filled in by the Partner		
						Filled in by UNHCR		
						Approved Value automatically filled when verified		
						System Defined / Locked Cells		
						System Defined / Locked Cells		
Formula	Formula	Data Entry	Data Entry	Data Entry	Data Entry			
Agreed % = Numerator # = Target	Agreed % = Denominator # = 1	Partner Proposed % = Numerator # = Target	Partner Proposed % = Denominator # = 1	UNHCR Proposed % = Numerator # = Target	UNHCR Proposed % = Denominator # = 1	UNHCR Comments	Partner Comments	Data Source
15	30	15	30	15	30	Including PoCs in the camp.		
9	12	9	12	9	12		This does not include PoCs in the camp.	
15	20	15	20	15	20			
6	24	6	24	6	24			
5000	1	5000	1	5000	1	This figure might need to decrease by mi-dyear.		
7500	1	7500	1	7500	1			
48	1	48	1	48	1			
55	1	55	1	55	1			
0	1	0	1	0	1			
340	1	340	1	340	1	This number should consider services provided by other actors in the field.		
1200	1	1200	1	1200	1			
2350	1	2350	1	2350	1			
0	1	0	1	0	1			
1607	1	1607	1	1607	1			
1400	1	1400	1	1400	1			This number excludes those receiving the service by other actors to avoid duplications.
560	1	560	1	560	1			

These sections are automatically filled.

UNHCR fills in these sections.



THANK YOU
